

**UNIVERSITY OF CAPE COAST
NATIONAL COMPETITIVE TENDERING (N. C. T.)**

SUPPLY OF POLO SHIRTS, SOAP, NCOMPUTING, STATION WAGON, SERVER AND RENOVATION OF UCC CHAPEL

1.The University of Cape Coast intends to apply part of its Budgetary Allocation of Funds & Internally Generated Funds for the following contracts

IFT No.	DESCRIPTION	QTY
A. CR/UCC/GD/0027/2017	Supply of SRC Customized Polo Shirts Tenderers must submit samples with their Tenders	5000
B. CR/UCC/GD/0038/2017	Supply of Polo shirts for CoDE Tenderers must submit samples with their Tenders	15000
B. CR/UCC/GD/0031/2017	Supply of Bar Soap for sanitary Labourers Tenderers must submit samples with their Tenders	945 ctns
C. CR/UCC/GD/0032/2017	Supply and installation of Ncomputing devices, networking, computer tables and chairs for KNH	various
D. CR/UCC/GD/0033/2017	Supply of 4 x 4 Station Wagon for DRIC	1
F. CR/UCC/GD/0023/2017	Supply and installation of Servers for DICT	3
G. CR/UCC/WKS/0001/2017	Renovation of University Chapel D3 K3	1

2. The University of Cape Coast invites sealed Tenders from eligible suppliers for the supply of the above goods or services. Tendering will be conducted through the National Competitive Tendering (NCT) procedures specified in the Public Procurement Act, 2003 (Act 663) and Amendment Act, Act 914 and the Guidelines of the Public Procurement Authority of the Republic of Ghana.

3.Interested eligible Tenderers may obtain further information from The Procurement Office, University of Cape Coast, Cape Coast, and inspect the

bidding document at the address and location given from 9.00 am to 4.00 pm local time each day.

4. A complete set of Tender documents in English may be purchased by interested Tenderers on the submission of a written application to the address below and upon the payment of a non-refundable fee of **Three Hundred Ghana Cedis(GH¢300.00) for works** and **Two Hundred Ghana Cedis (GH¢200.00) for goods** for each document. The method of payment will be by cash, or bank draft to University of Cape Coast. The document will be obtained personally.

5. Tenders must be deposited in the Tender Box located at the Procurement Office, Central Administration Building, Old Site, at or before **10:00am,**

**Tuesday, October 17, 2017 for Polo shirts & Bar Soaps.
Wednesday, October 18, 2017 for Ncomputing, Station Wagon & Servers
Thursday, October 19, 2017 for G for Renovation of Chapel**

6. Tenders shall be valid for a period of 90 days after the deadline for Tender submission. **All tenders must be accompanied by a Tender Security of not less than two percent (2%) of the Tender Price from a reputable Bank.** Late Tenders will be rejected. Tenders will be opened in the presence of Tenderers' representatives who choose to attend at the **Training and Development Conference Room, Central Administration Building, Old Site, University of Cape Coast and at the time specified above.**

7. All tenders must be accompanied by:
Valid Business registration certificate, VAT Certificate, Valid Tax Clearance Certificate, SSNIT Clearance Certificate, Manu. Auth. MWH Certificate etc.

8. Address for inspection and Purchase of Tender Documents:
Procurement Office
Central Administration Block- Old Site
University of Cape Coast, Cape Coast, Ghana

Telephone: 233-3321-32480, 32483, 0243422871 Fax: 233-3321-31046, 36126